

**MINUTES OF ROWTON PARISH COUNCIL ORDINARY MEETING
MONDAY 26 SEPTEMBER 2022 at 7.00pm
held at Rowton Methodist Church, Moor Lane, Rowton**

Present: Councillors Howard Hopwood
 Bob Knight
 Paul Shannon
 Glenys Harrison
 Melanie Fildes

In attendance Clerk Christine Davies

1 Apologies

Cllr Peter Thomas (work) and CWaC Cllr Stuart Parker (meeting)

2 Declaration of Interest

Cllr M Fildes declared a personal interest in Planning Application
22/02925/FUL: Meadow Bank, Greenfields Lane, Rowton CH3 6AU

**3 To consider the approval of the minutes of the ordinary meeting held on
1 August 2022**

Resolved: The Minutes were signed as a true and correct record by the Chair,
Cllr Howard Hopwood.

4 Public Participation

No members of the public were present.

5 Highways

a) Dip in A41 by BP Garage – Issue has been escalated to Highways. Clerk
to chase-up.

b) Rowton Lane Speed Reduction – Stuart Bateman, Principal Engineer,
Highways, confirmed that an assessment would be carried out, but recorded
mean speeds would have to drop below 24mph to warrant a reduction.

c) Japanese Knotweed, Clay Pits Lane – Cllr Paul Shannon reported that it
has appeared to have gone, however, he will keep an eye on it.

6 Finance

a) The following expenditure for August and September was approved:-

	Amount	Online Payment	Statute Power
Antony Cartwright re web hosting	£72.00	OP	LGA 1972 Sec 142
CM Davies Jul Sal £203.20 + £18.36 Exp	£221.56	OP	LGA 1972 Sec 112
Penny Lane Accountants – Payroll	£5.00	OP	LGA 1972 Sec 111
CM Davies re QPJ engraved plaque	£55.00	OP	LGA 1972 Sec 111
CM Davies Aug Sal £225.43 + £32.49 Exp	£257.92	OP	LGA 1972 Sec 112
Penny Lane Accountants – Payroll	£5.00	OP	LGA 1972 Sec 111
ChALC - Planning Training - Cllr M Fildes	£30.00	OP	LGA 1972 Sec 111
SLCC - Annual Membership	£80.00	OP	LGA 1972 Sec 111
Deva Print – Heritage Flyers	£28.00	OP	LGA 1972 Sec 142

- b) Bank balance as at 05/09/22 = £10,369.22
- c) Cllr Glenys Harrison signed and dated electronic cash book reconciliation.
- d) Neighbourhood Pride Funding Initiative – Cllr Stuart Parker, as Ward Councillor, has been allocated £6400 for Parishes to apply to for funding of projects to benefit their community. The Methodist Church has approached the Parish Council for a contribution towards replacing the existing gas boiler and submitted a quotation of £3504. Cllr Fildes suggested installing a wooden bench on the grassed area behind Croft Close, which is adjacent to the canal, as there are no benches along this stretch of the towpath. It was agreed to source a suitable wooden bench and that this would be the parish council's first preference of the two projects. It was recognised that the full amount for each project may not be received as neighbouring parishes will also be making submissions.
Resolved: Obtain costing for wooden bench and submit the two quotations to Cllr Stuart Parker.

7 Planning

Application 22/02925/FUL: Meadow Bank, Greenfield Lane CH3 6AU – Replacement of two-storey side extension and erection of single storey rear extension with associated landscaping. There are no objections to this application, but concerns were raised regarding access to the property. Cllr Fildes, who lives in a neighbouring property highlighted the fact that Greenfields Lane is a single-track lane with no turning circle at the end of the lane. The proposed development will inevitably require access for large vehicles and damage to the verges and existing residents' properties needs to be avoided. Therefore, there needs to be turning and parking facilities on site.
Resolved: No objection to be submitted but above concerns to be raised.

Planning Application 22/02697/FUL – 8 St Georges Crescent, Waverton (parish boundary runs through end of garden) Single storey rear extension – No comment submitted

Planning decision received: 21/04980/FUL – 2 Croft Close, Rowton: Replace existing tiles hanging on front elevation with insulated render system.
Application refused.

8 Village Green

a) **Grass Cutting** – Cllr Paul Shannon has received one quote for fortnightly and monthly cuts. It was decided that another quote is required.

Resolved: Cllr H Hopwood to obtain a quote.

b) **Weatherproof box** - Concrete base has still not been laid which is required prior to purchasing of the box. Cllr M Fildes knows of local reliable handyman who would be able to carry out the necessary work.

Resolved: Cllr M Fildes to action

c) **Carols on the Green** – Agreed date for event Thursday 8 December 2022

Purchase of tree to be deferred to November meeting.

9 Heritage Walk

Flyers are in process of being delivered to all residents. So far only a few responses have been received. Application to Cllr Stuart Parker's Member's Budget for £200 has been submitted. Rowton Poplars have quoted £240 for providing sandwiches and cakes for 30 and can deliver to the Methodist Church for 3pm on Sunday 16 October. Clerk will purchase refreshments i.e. tea/coffee/squash and will arrange to meet food delivery at the Church.

10 Notice Board – Rowton Hall

Quotations received from KBS Depot, Greenbarnes and the Noticeboard Company. It was unanimously agreed that the KBS Depot quotation is the best value for money. The preferred option is a black or brown finished noticeboard with a domed shaped sign written header panel with gold lettering. Prior to placing the order, it was agreed that Rowton Hotel (where the notice board is situated within its walls) be advised of new notice board and asked of their colour preference. Installation charge from KBS Depot to be requested prior to placing of order. Notice board to be delivered to Cllr M Fildes home address for ease of access prior to installation.

Resolved: Purchase of Notice Board from KBS Depot for £725 + VAT

11 Newsletter

Quote received from Deva Print for 200 A4 flyers double sided colour on 100gsm white at £46. The content of the Newsletter was discussed and agreed as follows. Front page main article to be invitation to Carols on the Green, second article will feature photo and feedback from Heritage Walk. Back page will cover articles on speed limit reduction in Rowton Lane, installation of plaque to celebrate Queen's Platinum Jubilee, request for volunteers to look after Village Green, introduction of new all-electric mobile library van plus contact details. Newsletter to be delivered after November meeting.

12 Hope House Hospice

Unfortunately, as the Charity is not situated within the bounds of the immediate locality the Parish Council is unable to provide a donation.
Action: Clerk to notify charity of decision.

13 Items for Discussion

None

14 Correspondence

Clerks & Councils Direct – September issue

15 Date of Next Meeting – Monday 7 November 2022 at 7pm.

Meeting finished at 8.35pm.